



Job Title: Lifeguard
Department: Athletics
Reports To: Assistant Athletics Director
Status: Non-exempt/hourly, Part-time, Non-benefited

SUMMARY

The lifeguard will maintain regular protocols for the safety of the swimmers by implementing the following duties and responsibilities. This position has varying hours during mornings, afternoons, evenings and weekends, depending on the season. A lifeguard will be present during all water polo and swim team practices and games/meets as well as community “open pool” swim times.

RELATIONSHIPS

The lifeguard will report to the Assistant Athletics Director for athletic practices and games/meets and ultimately to the Director of Student Life. Lifeguards work closely with faculty, administrators, students and staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The institutional character of the boarding school environment requires that job responsibilities may be scheduled throughout the day, in the evenings, during meal periods and on weekends. A lifeguard’s primary responsibility is to prevent drowning and other injuries from occurring. Specific duties will include, but are not limited to:

- Minimizing or eliminating hazardous situations or behaviors.
- Maintain contact surveillance and scan pool area continuously –
 - Victims are to be seen within 10 seconds of being distressed.
 - Victims in distress will receive assistance within 20 seconds.
 - Scanning rotations will ensure that swimmers are watched at all times.
 - Lifeguards should be seated on the lifeguard tower when possible.
 - Lifeguard’s eyes should not leave the water for more than 10 seconds at a time.
- Enforce facility rules and regulations and educate swimmers about them.
- Use a personal whistle to gain the attention of swimmers and others.
- Recognize and respond quickly and effectively to all emergencies.
- Acquire on-campus medical attention via the Webb Health Center, for all medical incidents.
- Acquire and/or arrange appropriate level of off-campus medical interventions. Utilize EMS system appropriately.
- Provide emergency care such as first aid treatment and CPR until the arrival of EMS.
- Maintain method of communication (i.e., cell phone/radio) while on-duty, as appropriate.
- Provide minor pool maintenance and logging of water tests.
- Present professional appearance and attitude at all times and maintain a high standard of service.
- Lifeguard identifying swim apparel must be worn while on duty.
- Understand and follow protocols, forms and rules before serving in the lifeguard capacity. A signature of completion and understanding will be required before starting.
- Demonstrate cooperative behavior to promote spirit of teamwork among co-workers. Take initiative to see what needs to be done and take action to see that it is accomplished.

- Maintain current certifications.
- Act immediately and appropriately to secure safety of swimmers and bystanders in the event of emergency.
- Attend mandatory meetings and training sessions as scheduled.
- Help maintain a clean facility performing some housekeeping duties.
- All other duties as assigned.

PROFESSIONAL QUALITIES OF WEBB FACULTY & STAFF

- Contributes to the delivery of the mission, vision, and values of the school community.
- Demonstrates inclusive and equitable practices to ensure that all members of the community feel a sense of belonging.
- Follows community policies and procedures and models positive behavior.
- Works effectively as a team member and develops professional and productive relationships with colleagues.
- Understands boundaries and embraces responsibility for the care of students in loco parentis.
- Promotes a trust-based community by keeping appropriate confidences.
- Manages time effectively and meets deadlines and commitments.
- Communicates and responds to all school communications in a timely manner.
- Exhibits flexibility and adaptability to change as needed.

EDUCATION, CERTIFICATIONS & REQUIREMENTS

- Must have a current lifeguarding/First Aid/CPR/AED certification.
- Ability to work independently and possess energy and enthusiasm.
- Ability to positively interact with the community and its guests.
- A criminal background check is required and must be successfully completed before employment can begin.

PHYSICAL REQUIREMENTS

The physical requirements of this position are those needed to successfully fulfill the job duties and responsibilities articulated above. As prescribed by law, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Interested candidates should send their résumé to:
 Rachelle Sesma, Director of Human Resources
careers@webb.org
 or fax to (909) 482-5272

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